

# KMPTO Meeting Minutes 4/8/14

## Executive Board

- President – Steven Bigden-Russell
- VP – Lisa Garcia
- Treasurer – Kim Rossman
- Secretary – Dawn Sekulich
- Teacher Liaison – Ms. Suzanne Rivera

## President – Steven Bigden-Russell

- We're still trying to revamp how the minutes are displayed on our website [KMPTO@weebly.com](mailto:KMPTO@weebly.com) as well as the overall look with pictures.
- Steven has been looking at how other established PTO's handle such things as chair event reports, communication, etc. to pass along to our next executive board (e-board).

## Treasurer – Kim Rossman

- Current balance is \$766.57.
- PTO profit from Movie Night was \$ 462.66!
- It was decided to wait until the end of the school year (after clothing drive, Applebee's pancake breakfast, & Spring Fling Dance profit in) to write a check over to KM Elementary.
- \$160 was paid to Motion Picture Licensing Corporation (MPLC) for a 1-year movie license. <http://www.mplc.org/file/PublicLibraryandDaySchoolProducerList.pdf> to view list of movie companies we may choose from under this license.
- A motion was passed to allow the treasurer to keep on hand a \$100 cash box. Our PTO bank account is set up to NOT allow cash withdraws, so it is difficult for the treasurer to quickly make up the cash box when needed without this in place. (Article VI, Section V, 11 added to Bylaws on 4/9/14.)

## Advertising KMPTO Events

- To get the word out more about KMPTO events, we could create an event on the PTO Facebook page & invite members to it. The members could then share the event.

## Pancake Breakfast Fundraiser at Applebee's – Chairpersons Joneen Lannon & Rebecca Carpenter

- April 12 from 8-10am at Zion Applebee's.
- A total 64 tickets have been sold of the 300 tickets available to KM families.
- Many families at the Parent/Teacher Conferences said they hoped to go, but needed to wait to buy tickets at the breakfast.
- The \$7 tickets can be pre-ordered with the slip that was sent home with students.
- It was suggested that we advertise in the Zion-Benton newspaper next time.
- Rebecca said we should be fine on help. The amount of workers suggested in the Applebee's paperwork for the event is much more than the local Applebee's said we need.

### Movie Night Recap – Angela Perry

- Of the \$462.66 profit, \$116 was from the raffle.
- We ran out of hotdogs – needed 10-15 more (we had 80). This was a good amount for the Chili Cook-off, but more is needed if only hotdogs are sold.

### Spring Fling Family Dance

- Friday, April 25 from 6-8pm at KM. **\*\*Dress in your best clothes!\*\***
- \$10/family if registered by April 21. The flyer was emailed out from KM on Monday.
- \$20/family at the door.
- \$5 photos at the dance.
- \$1 flower purchase at the dance.
- Ms. Burns & Mrs. Shanteau, our KM art teachers, are having KM students make decorations!
- Photographer: Carrie Mount (KM teacher!).
  - Pictures will be by appointment at the dance. Appointments will end at about 7:30pm so we hopefully get all pictures back from Walgreens in time to send home with families.
  - Suzanne Rivera has a student whose parent is a manager at the Walgreens on Lewis & Sunset. The parent offered to schedule additional staff the night of the dance to ensure that our pictures are back to us quickly. Rebecca to follow up.
  - CVS at Sheridan & Wadsworth recommended as back-up.
- DJ still needed!
  - Steven Bigden-Russell to talk with both Dr. Batz & Mr. Smole to see if they could DJ (on our awesome new sound system!).
  - Mr. Smole said he will not be available, but he could make a playlist on his device & send in.
  - Motion approved for \$100 in case we need to hire a DJ. Bidgen-Russell has a contact if needed.
- Sign Up Genius will go out soon.

### Clothing Drive Recap – Chairperson Dawn Sekulich

- Post meeting – We collected, 1,961 lbs of textiles, bringing our total profit to \$196.10.
- For the fall clothing drive, Dawn may look into another recycling company (maybe USAgain). Communication problems with Marlene, the representative at CTR, are too common over the past events. Bigden-Russell had the same problem with Marlene when organizing a CTR clothing drive for his church.

### KidStuff Coupon Books – Chair Dawn Sekulich

- It was agreed that we will have another KidStuff fundraiser in the fall of 2014, probably in September or October.
- Post meeting: Dawn electronically signed contract with KidStuff to reserve books for fall 2014.

## Administration – Dr. Mayer

- The KM student account has enough money to purchase 18-27 tablets or Chromebooks. The next generation of Chromebook is due out early this summer (possibly touch screen).
  - Classroom centers in each classroom would be created so students can interact with the devices. Teachers could instantly show the students places, people or things that they are learning about.
  - Eventually a center in the library would be created to serve as a multimedia center for additional student research.
- Anytime a staff member attends a PTO meeting, Dr. Mayer will give them an incentive. Some possible incentives are a jeans coupon or a free lunch.
- Dr. Mayer authorized KMPTO to use KM's tax exempt letter.

## New Business:

Nominations for Executive Board made/accepted at this meeting:

- Angie Solita – Teacher Liaison
- Kristin DePerte – President
- Angy Perry – Vice President
- Dawn Sekulich – Secretary
- Kim Rossman -- Treasurer

Additional nominations to date:

- Jennifer West – President

## Election Process

- Only votes of members present at the election meeting count, no absentee ballots.
- Per KMPTO Bylaws, if more than one person is running for a position, ballots must be used for the vote.

## Staff Appreciation – May 5-9

- Chair is needed for this event.
- PTO approved money to purchase pizza for one day.
- Kim Rossman & Dawn Sekulich to discuss other ideas for the rest of the appreciation week.

New Chair Positions -- Several new chair positions were proposed for the upcoming year.

- Social Media Chair
  - This is a new, non e-board position. This chairperson would oversee the management of KMPTO's website, Facebook page, & any other social media used to get PTO's information out to the community.
  - Steven Bigden-Russell was appointed to the position for the coming year.

Fundraising Chair

- This is a non e-board position suggested for next year. This chairperson would collect & review all the fundraising mail that is sent to the school for PTO. This chairperson would be responsible for looking for other fundraising options.

Techno-Bike Fundraising Event

- Steven Bigden-Russell suggested a fun, profitable fundraiser that is done at the Winthrop Harbor schools. The WH schools raise between \$4000-\$8000 with this race. We could make it a run and/or bike marathon. With our large running club at KM, this could be a hit with families.

Volunteers needed for both Literacy Family Night & for Field Day. Watch for sign-ups to be emailed.

Parent Connection

- It would be good to build a stronger communication network with the parents/guardians of KM as well as be of more assistance to teachers. PTO is brainstorming ways to use some of the older "room parent" ideas to be able to reach parents if a teacher or PTO needs volunteers or items.

Identifying PTO Volunteers at Events

- Members would like to be able to identify PTO members working an event. T-shirts were proposed for e-board & chairpersons, & name tags for other volunteers.
- Any member who would like a t-shirt would be able to get one.
- Kim Rossman knows a KM parent who does t-shirt screening.

Tabled to next meeting

- Techno-Bike Fundraising Event Fundraising Chair
- Volunteer Recognition
- Volunteer Recognition School building outdoor beautification

Meeting Attendance

Dawn Sekulich  
Kim Rossman  
Kristen DePerte  
Angela Perry  
Rebecca Carpenter  
Dr. Mayer

Angie Solita  
Steven Bigden-Russell