

KMPTO Meeting Minutes 2/4/14

Executive Board

- President – Steven Bigden-Russell
- VP – Lisa Garcia
- Treasurer – Kim Rossman
- Secretary – Dawn Sekulich
- Teacher Liaison – Ms. Suzanne Rivera

This meeting was the rescheduled date for the canceled January 14th meeting.

Meetings

- The executive board explained that at the January executive board meeting they voted to increase the general meetings to every-other-month (5 per year). The E-board had heard our general members were feeling disconnected with only one meeting per trimester. An increase of meetings to 5 per year was preferred over just adding a newsletter.
 - Three meetings per year had been proposed & accepted at the May 2013 meeting in response to complaints that monthly meetings were too much.
- Members present agreed that they felt very disconnected.
- Members suggested increasing meetings to monthly for the remaining 3 months (March, April, and May) of this year to get everyone involved again.
- The every-other-month schedule of meetings would begin in 2014-2015 with meetings in September, November, January, March & May.

Nominations

- Nominations for executive board elections would be accepted at the March & April meetings.
- Nominations would also be accepted by email to Dawn (Secretary). The emailed nominations would need to be accepted at the voting meeting to be included in the voting. This was proposed and accepted at the May 2013 meeting.
- Lisa Garcia said she will be stepping down (not accepting another nomination) from the position of VP after this year. She nominated Dawn Sekulich for VP for 2014-2015.

Pancake Breakfast Fundraiser at Applebee's – Chairpersons Joneen Lannon & Rebecca Carpenter

- Rebecca & Joneen to meet this week to plan.
- Tickets are sold for \$7 & KMPTO keeps \$4 of each!
- The event is held at Applebee's & a small number of volunteers are required to serve.
- Tickets are available by both pre-sell and at the door.
- The event will last about 2 ½ hours, possibly 8-10:30am.
- PTO can incorporate other events such as a 50/50 raffle.

Volunteer concerns

- Concerns were voiced about the same people handling all events.
- In hopes of reaching new helpers, E-board tried using Sign-Up Genius to establish planning/chair committees. The online sign up was also used because PTO was only meeting once a trimester.
- While we were happy to get some new volunteers, everyone agreed something more needs to be done to encourage new volunteers particularly for chair/planning positions.
- All KMPTO volunteer requests are now sent to all KM families through the KM office.

Movie Night

- Chairpersons to be decided by Movie Night committee. Committee includes Angie Solita, Rebecca Carpenter, Angela Perry, Kristen DePerte, Cheryl Tanner, Priscilla Glick, & Rosalin Lamon.
- Dawn (secretary) gave help sheet to the committee members present & would email it out to the committee. The help sheet contains info such as how PTO ran the previous event, who needs to be contacted, money information, licensing info & Sign-Up Genius information.
 - Post-meeting: Help sheet emailed to committee on 2/4/14 after the meeting.
- A new license is required for Movie Night. Even though we do not charge admission, law requires schools to have a license to show a movie when not in a classroom setting. Federal Copyright Act (Title 17 of the U.S. Code)
 - The committee was asked to research licensing companies. Pricing greatly differs depending on what movie studios are covered by a company & if they offer movie graphics for printing flyers. For the 2 companies already researched, fees were \$160-\$400/year.
- Before officially setting the date, the committee is to contact:
 - KMPTO E-board to avoid dates of other PTO events
 - Elise Drinkwine to avoid dates of school & district events

Family Dance

- Chairpersons to be decided by Family Dance committee. Committee includes Rosalin Lamon, Stacy Kreuzer, Kristen Deperte, & Rebecca Carpenter.
- It was proposed & accepted by vote that up to \$100 will be available to the dance committee if needed. The committee needs to contact Kim Rossman (treasurer) before purchases are made.
- Only half of the flowers ordered to sell last year were needed. Kim (treasurer) would have quantity ordered.
- Photographers: Zee Amador (KM parent & owner of Z Shots) did pictures last year at the dance. If she is unavailable, some suggested contacting Carrie Mount (KM teacher!).
- Dawn (secretary) gave help sheet to the committee members present & would email it out to the committee. The help sheet contains info such as how PTO ran the previous event, who needs to be contacted, money information, licensing info & Sign-Up Genius information.
 - Post-meeting: Help sheet emailed to committee on 2/4/14 after the meeting.
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Clothing Drive – Chairperson Dawn Sekulich

- Set for April 1-5.
- April 1-4, donations can be placed in a 5x5 box in the KM lobby.
- Saturday, April 5 from 10am-2pm the donation truck will be available in the KM parking lot.
- Post meeting – 1st notification email “KM PTO UPCOMING EVENTS” sent from NOREPLY@bpd3.org about the clothing drive on 2/6/14.

Treasurer – Kim Rossman

- Current balance is \$414.71
- While we are generally to keep \$500 in the account, E-board agreed to go below that amount so we could write a check for an even \$1800 over to KM for Google Chrome books.
 - Dr. Mayer said the school is waiting to buy the Chromebooks for now because of a technical/ compatibility issue with the building. All funds given to KM from KMPTO for the Chromebooks is in an account until the issue is sorted out.
- Profits from the KMPTO fundraising events this year:
 - October Movie Night/Chili Cook-Off -- \$604.50
 - November Clothing Drive -- \$209
 - KidStuff Coupon Books -- \$1600

Wee Deliver Mail Program – Chairperson -- Rebecca Carpenter

- This is a mail program for the students to use!
- PTO would help sort & deliver the mail within KM.
- Each classroom will have an address & a mailbox.
- Teachers could assign “mail workers” within their classrooms.
- Classrooms would be assigned other classrooms to write to so everyone gets mail.
- This could be used for letter writing during the literacy block.
- Mailbags & other materials may be used which were donated by Mrs. Zanini when the program was last at KM.
- Suggestions for future:
 - Parents could write to their kids on holidays.
 - Eventually expand the program to include the other BPSD elementary schools.

Staley's Tackle Reading Program (Chicago Bears) – Dr. Mayer suggested

- This is an incentive-based 5 week reading program.
- Each student would receive a 7-page activity booklet containing various reading-themed games along with a “Tackle Reading” chart to be used in the challenge.
- For \$275, Staley Da Bear & his MC would come for a 45 minute school assembly. They would use education & comedy to explore components of reading, especially comprehension.
- There is no fee to participate in the "Staley's Tackle Reading Challenge". The students and school will be eligible for all prizes regardless of whether or not they choose to schedule the show.
- Prizes:
 - Every student who completes the “regulation” portion of “Staley’s Tackle Reading Challenge” will receive a unique Chicago Bears certificate.
 - Students from schools in IL who complete the “overtime” portion will be entered into the Grand Prize Drawing. 100 will win the ultimate experience...a mini-camp experience conducted by Chicago Bears players!

President – Steven Bigden-Russell

- There is concern that the PTO is losing momentum. This may be because we chose to hold meetings only once a trimester. If so, hopefully the new PTO meeting schedule will remedy the situation.
- It was suggested that there be more advance notice about meetings. While the meeting dates were given to the district office at the end of last year, they did not make the calendar. E-board will look into this more.
- Where do we want the PTO to be in 5 years? One suggestion was a Survey Monkey to the KM parents/staff asking what they wanted to see from the PTO.
- It was suggested we elect a Social Media Chair to oversee updates about KMPTO on Facebook, Twitter, and the KMPTO website (kmpto.weebly.com).

New Business

- Next year, possibly start the restaurant lunches for students once a trimester. We have done this with Culvers, but we are looking to do it with other restaurants.
- Basketball or volleyball tournament between schools. Possibly staff & parents of our school vs. staff & parents of another school. \$1/ticket.
- Ford Test-drive Day – Ford gives KMPTO \$20 for every person who test-drives one of their new vehicles at this event.

BoxTops – Chairpersons Angela Perry & Kristen DePerte

- Current contest is ending on Feb. 7.
- KM was able to purchase the rock wall for the gym with BoxTops funds last year!

Meeting Attendance

Dawn Sekulich
Steven Bigden-Russell
Lisa Garcia
Kim Rossman
Suzanne Rivera
Kristen DePerte

Angela Perry
Rebecca Carpenter
Angie Solita
Jennifer Walsh
Dr. Mayer